

# General Sample Submission Form



Original thinking... applied

**Fera Reference:**

(For internal use only)

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Reporting details		Customer Accounts Payable Details	
Company Name		Company Name	
Company Address		Accounts Invoicing Address	
Postcode		Postcode	
Contact Name		Accounts Contact	
Telephone		Accounts Telephone	
Email Address		Accounts Email	
Mobile		VAT Number	
Fax		Legal Status	
Your Sample Reference		UK Company Registration No.	
Purchase Order No.		Is a PO necessary for payment of invoices?	Yes <input type="checkbox"/> No <input type="checkbox"/>

The Sample		The Problem	
Plant genus or Sample type (Species, variety or Soil etc.)		Specific testing required? (See guidance overleaf)	
Propagation or Planting method (Seed/Cuttings etc.)		Symptoms observed	
Growing conditions (Outside/covered)		Symptoms distribution & Parts effected	
Pesticides or Herbicides used and when?		When was the problem 1 <sup>st</sup> noticed?	
Plant age/Sowing date		% of plants affected	

Other Information/Comments:

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I hereby authorise Fera Science Ltd to carry out testing on this sample and agree to the Standard Terms and Conditions.

<b>Signed:</b>		<b>Date:</b>	
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**PLEASE NOTE: Unsigned forms will not be processed.**

Fera would like to use your contact details to send you information about our services/offers/events.

Please tick the box to the right if you wish to opt-in to receiving this kind of information.

For further details regarding how Fera uses any information you share with us, please see our privacy notice: [www.fera.co.uk/privacy-policy](http://www.fera.co.uk/privacy-policy)

Fera hereby excludes all liability for any claim, loss, demands or damages of any kind whatsoever (whether such claims, loss, demands or damages were foreseeable, known or otherwise) arising out of or in connection with the services and the preparation of any technical or scientific report, including without limitation, indirect or consequential loss or damage; loss of actual or anticipated profits (including loss of profits on contracts); loss of revenue; loss of business; loss of opportunity; loss of anticipated savings; loss of goodwill; loss of reputation; loss of damage to or corruption of data; loss of use of money or otherwise, and whether or not advised of the possibility of such claim, loss demand or damages and whether arising in tort (including negligence), contract or otherwise. This statement does not affect your statutory rights.

## Guidance for sending your sample for pest and disease diagnosis to Fera Science Ltd

### Specific Testing required?

If you do not state any specific testing requirements on this submission form, your sample will undergo an initial assessment for an unknown problem. This will incur our 'Diagnose my Plant' charge and may also lead to further testing. Details of our most commonly requested tests can be found on our website under the products and services tab here: <https://fera.co.uk/crop-health>

**How to select your sample** – The sample you send provides the key for diagnosis, so please consider the following:

- Try to send a sample that is representative of the problem - we need to see the full range of symptoms.
- For diseases, try to include the boundary between healthy and diseased tissue and where possible, include healthy material for comparison and mark as such.
- If symptoms on leaves or shoots show general discoloration or dieback, suggesting possible root damage, then please send us a whole plant (where possible) and include the roots and surrounding soil.
- If you suspect the problem is due to nematodes, please include separate soil and plant samples from both the edge of the affected area and an unaffected area.

### How to package your sample

<b>Whole plants</b>	Enclose the moistened root ball in a plastic bag sealed around the plant stem. Place the whole plant in a second plastic bag, inflate slightly and seal.
<b>Leaves and shoots</b>	For suspected <b>viral</b> problems place samples in a plastic bag, inflate slightly and seal. For all other sample types, wrap sample in slightly moist absorbent paper, place in a plastic bag, inflate slightly and seal.
<b>Fleshy items e.g. fruit, vegetables, bulbs or corms</b>	Wrap in dry, absorbent paper, if rotting/breaking down please wrap individually. Place in a plastic bag, inflate slightly and seal.
<b>Invertebrate pests</b>	Samples of invertebrate pests (insects, mites etc.) should be put in a sealed, crush-proof container.
<b>Bacterial</b>	Petiole samples must be packaged in separate batches of 50, wrapped in dry absorbent paper and placed in a plastic bag.
<b>Potato tubers</b>	For invertebrates, wrap in dry, absorbent paper. Place in a plastic bag, inflate slightly and seal. Other/unknown diagnosis, wrap in dry, absorbent paper. Do not place in a plastic bag.
<b>Soil samples</b>	For nematode analysis. Place about 500g of soil in a strong plastic bag and seal, soil sampling protocol available on request. Please email <a href="mailto:nematology@fera.co.uk">nematology@fera.co.uk</a>

All samples should be packed securely with screwed up paper and sent in a strong cardboard box or other crush proof container ensuring that the Sample Submission Form is included in the package inside a separate bag.

Send your sample to:

**Crop Health (Plants)  
Fera Science Ltd. (Fera)  
National Agri-Food Innovation  
Campus Sand Hutton  
York YO41 1LZ  
United Kingdom**

Ideally, samples should be dispatched by either express courier service or first-class post to arrive at Fera next day. If possible please try to avoid sending samples over the weekend or a bank holiday, however if unavoidable mark the outer packaging with 'Please refrigerate on arrival' if necessary.

**Fera Crop Health Helpline:**

For further enquiries, please contact:

**T: +44 (0) 300 100 0322  
Fax: + 44 (0)1904 462174  
Email: [crophealth@fera.co.uk](mailto:crophealth@fera.co.uk)**